

**BOARD OF EDUCATION**  
Madison Metropolitan School District  
Doyle Administration Building, 545 West Dayton Street, Room 103  
Madison, Wisconsin

**Jane Belmore, Interim Superintendent**

**PLANNING and DEVELOPMENT COMMITTEE**

**Minutes for March 13, 2013**

*(Action in italics)*

*The Planning and Development Committee meeting was called to order by Chair Maya Cole at 5:15 p.m.*

MEMBERS PRESENT:	Maya Cole, Ed Hughes, Beth Moss,
MEMBERS ABSENT:	None
STAFF PRESENT:	Sue Abplanalp, Jane Belmore, Steve Hartley, Mike Hertting, Dylan Pauly, Andrew Statz, Rachel Strauch-Nelson, Lori Havey – Recording Secretary
OTHERS PRESENT:	Board Members Mary Burke, Arlene Silveira Student Liaison Libby Schultz Staff from Falk and Mendota Elementary Schools--Lynn Winn, Carlettra Stanford, Beth Lehman, Jackie Jolley, Maria Barreras, Kim Ott

**I. PUBLIC APPEARANCES**

There were no public appearances.

**II. APPROVAL OF MINUTES DATED FEBRUARY 11, 2013**

*It was moved by Ed Hughes and seconded by Beth Moss to approve the minutes from the Planning and Development Committee meeting dated February 11, 2013, which were distributed via e-mail. Motion unanimously carried.*

**III. DISCUSSION/PRESENTATION ITEMS**

**A. Cultural Practices that are Relevant (CPR) Model School —[Appendix 000-9-3](#)**

Jane Belmore identified this item as being part of the *Building Our Future* plan. Sue Abplanalp has worked with four schools--Lynn Winn at Falk, Carlettra Stanford at Mendota, Beth Lehman at Hawthorne, and Jackie Jolly at Lowell. They shared work to date to implement a Model School. The recommendation is to increase the rigor and engagement strategies of Cultural Relevant Practices and to provide a professional development hub at the two model schools so that it can be replicated districtwide.

Lynn Winn provided a detailed concept of a model school that strives to increase achievement for underserved populations by making sure the students are engaged by teacher practices, problem solving strategies, and through the district's RtI framework.

Discussion topics/ comments/questions:

- ✓ Confirmed that the first year would focus on staff training and year two moving into other schools.
- ✓ How the results will be measured and when they will be available; both in student engagement and academic measures.
- ✓ Anticipated impact on staff turnover.
- ✓ Implementation at middle and high school levels is still in the building stage; may be more information in the next month or so. There was concern about middle and high school roll-out— preference was expressed to wait and see how it works at the elementary level.
- ✓ Concern about adding more and clarification that CPR work is not another thing but is at the core of everything that the district does.
- ✓ Budget considerations—confirmed that the schools will be using Title I money, but the remainder of the program budget will be coming to board during budget deliberations and will need approval.

- ✓ Provide measures that compare the CPR Model School with a similar school that is not a CPR Model School.
- ✓ Be mindful of how it is being implemented and provide information on how much professional development will be needed, as well as the number of FTE, to determine expansion throughout the district.
- ✓ Confirmed that elements of the CPR model are incorporated into 4K and plans are to include 4K students in this model.
- ✓ Stressed the importance of building parent relationships to increase engagement and attendance.

**FOLLOW UP:**

- ✓ Provide measures that compare the CPR Model School with a similar school that is not a CPR Model School.

**B. Update on School Room Use and Walk-Throughs—[Appendix 000-9-6](#)**

Sue Abplanalp and Andrew Statz presented. They are going into several schools to look at space capacity issues and will bring back recommendations to the committee in May.

Discussion topics:

- Very useful information.
- Very time consuming and labor intensive process. May not be done every year but should be done on a consistent basis every 3-4 years.
- Positive feedback about including Building Services and getting that department's input.
- Consider making the Occupational Therapy/Physical therapy (OT/PT), etc., rooms more permanent or at least considering them before making changes every year.

**B. Room Use Tableau (online interactive tool) —[Appendix 000-9-5](#)**

Andrew Statz provided an oral report on the workings of the online Tableau. He explained that because it is freeware, it was off-line tonight for maintenance and the committee was not able to see a demonstration. He advised that new board members view the online Tableau to see how different schools are designed and to get a sense of what the school district looks like.

**IV. PROPOSED ACTION ITEMS FOR MARCH 18, 2013 REGULAR BOARD MEETING**

**A. Proposed Charter School Guiding Principles and Policy—[Appendix 000-9-14](#)**

Dylan Pauly and Steve Hartley presented draft two of the changes to this proposed policy.

Discussion topics:

- Create a placeholder for 4-5 year timeline and a rubric (once defined).
- Change the language on page 10-5 from “a score of or higher on the Review Rubric” to “a sufficient score.”
- Financial considerations—definition of per pupil amount to be used as a model for the Board. This model shows a graduated amount with higher costs at the beginning for one-time costs, e.g., furnishings for the building:
  - Include in language in VI – B--approved funding pursuant to board formula. The issue of maintaining practice when board members change.
  - Consider using the amount the district pays/receives for open enrollment as the basis for the formula.
  - Needs clarification of the private fundraising that will be allowable for years 1 and 2 as well as startup costs for years 1 and 2.
- Guiding Principles – Number 4: Does adding “a diverse student body” take on a different meaning and should we put the word “qualified” back in? Possibly go back to old language and take out the word “qualified.” Ensure “equitable access” for students.
- Guiding Principles – Number 5: Remove the word transparent (change language).

- Guiding Principle – Number 11 “All charter schools not meeting the conditions of their charter will be dissolved”: Remove from Guiding Principle and add to Policy.
- Language for V-Location: Language should include a signed lease is not expected before a school is established.
- Page 10-9 Review, Renewal: Revocation--Change 5 months to 8 months.
- Language of Instrumentality in the first paragraph in the policy needs more discussion.
- Page 10-2, No. 3: Remove “an individual Board Member.”

**FOLLOW UP:**

- ✓ Provide formula for developing per pupil cost amount.
- ✓ Draft 3 to be considered for approval at a special meeting.

**V. CONSENT ITEMS FOR MARCH 18, 2013 REGULAR BOARD MEETING**

**A. Maintenance Project List 2013 Update—[Appendix 000-9-13](#)**

**Follow up:**

- Mr. Hartley will clarify what the \$1 million placeholder is for the West High project for Monday’s meeting.

The consent item will be brought forward to the Regular meeting on Monday. Any further concerns could be directed to the Mr. Hartley before Monday’s meeting.

**VI. IDENTIFICATION OF FUTURE COMMITTEE AGENDA ITEMS**

No discussion at this time.

**VII. ADJOURNMENT**

*It was moved by Maya Cole and seconded by Ed Hughes to adjourn the meeting at 7:10 p.m. Motion unanimously carried.*

lh