

**Madison Metropolitan School District
Madison, Wisconsin**

Daniel A. Nerad, Superintendent

**BOARD OF EDUCATION
Minutes for Regular Meeting
April 12, 2010**

**Doyle Administration Building
545 West Dayton Street, Auditorium
Madison, Wisconsin**

I CALL TO ORDER

The Board of Education meeting was called to order by President Arlene Silveira at 6:04 p.m. The mission statement was read by Johnny Winston, Jr.

MEMBERS PRESENT: Maya Cole, Ed Hughes, Lucy Mathiak, Beth Moss, Marj Passman, Arlene Silveira, Johnny Winston, Jr.

MEMBERS ABSENT: None

STUDENT REPRESENTATIVE PRESENT: Sarah Maslin

STAFF PRESENT: Sue Abplanalp, Lisa Black, Lucy Chaffin, John Harper, Steve Hartley, Mick Howen, Erik Kass, Kurt Kiefer, Bob Nadler, Pam Nash, Dan Nerad, Joe Quick, Mary Teppo, Lisa Wachtel, Donna Williams, Barbara Lehman-Recording Secretary

LEGAL COUNSEL PRESENT: Attorney Dan Mallin

OTHERS PRESENT: James Howard, Board member-elect

The Board of Education formally recognized departing Board Member Johnny Winston, Jr. who served for six years. A copy of the resolution is attached to the original of these minutes. Mr. Winston invited Mr. Howard to take his place at the table. For the remainder of the meeting, Mr. Howard was asked for his advisory votes on matters involving action. Mr. Winston left with family and friends. Good-bye and thank you, Johnny!

II APPROVAL OF MINUTES

It was moved by Arlene Silveira and seconded by Maya Cole to approve the minutes from the Regular meeting dated March 8, 2010 as distributed. Student Representative advisory vote was aye. Motion unanimously carried by those present.

III PUBLIC APPEARANCES

Rebecca Kemble urged the Board to continue to support all direct programs and services listed in the proposed cut list and, most particularly, those programs and services that are addressing the so-called achievement gap and equity issues (a copy of her statement is attached to the original of these minutes).

Will Williams wanted the administration to enforce the district's military recruitment policy in all the high schools by allowing the recruiters to reserve a classroom in order to meet with interested students and not allowing them to access students in the halls or other common areas.

Don Coyier, president of AFSCME Local 60, asked the Board to restore custodial positions for the health and safety of everyone in the schools.

City Alder Bridget Maniaci summarized what she has been working on in her district. She promised a written statement would follow her oral comments.

Julie Melton, as an IRT for the MMSD, asked the Board to take the time to find out what the IRTs do and those things that will be lost if these positions are cut.

Maria-Christina Jackson, MMSD IRT, also spoke to the different contributions made by IRTs and what would not happen if these positions are cut.

There were two written registrations: one in support of increasing the number of Tech Support people and one opposed to the proposed cut to hours for library pages.

IV BOARD PRESIDENT'S ANNOUNCEMENTS AND REPORTS

A copy of the report is attached to the original of these minutes relative to the following topics: candidates for Student Representative and Alternate Student Representative to the Board of Education, teacher award for science education, state contest winners BadgerBOTS Robotic Team, and the deadline for nominations for ING Unsung Heroes award.

V SUPERINTENDENT'S ANNOUNCEMENTS AND REPORTS

A Board of Education/Superintendent Communication Goal Action Plan

It was moved by Maya Cole and seconded by Ed Hughes to approve Board of Education/Superintendent Communication Goal Action Plan as presented in Appendix LLL-10-8 dated April 12, 2010 with the additional information, including the Board of Education presentation format.

There was some discussion about the three items under "Other Recommendations" and any possible conflict they may have with board policy. The Ad Hoc Policy Committee will have some language to review for the next meeting.

Arlene Silveira amended the motion, accepted as friendly by mover and seconder, to approve the Action Plan and other information on the format, but deleting Items 1-3 under "Other Recommendations." Student Representative advisory vote was aye. James Howard advisory vote was aye. Motion unanimously carried by those present.

B Position Descriptions for Deputy Superintendent/Chief Learning Officer; Director-Professional Development; Director-Early and Extended Learning

Superintendent Nerad was asking for approval of these job descriptions in order to post them.

Mr. Hughes noted that the Early and Extended Learning Director position description would need to be amended on page 2 to show responsibility for summer school K-12 and for after-school programs. Ms. Cole noted that corrections were needed reflecting responsibility for supervision of the IRTs and teacher leaders. There was some discussion about the oversight of Doyle parking, assignment of office space, and other day-to-day operations that would move over from the Chief of Staff to the Chief Learning Officer. There was further discussion with regard to the professional development group, the IRTs, and the current curriculum group and the professional development budget.

It was moved by Ed Hughes and seconded by Marj Passman to approve the job descriptions with the understanding that the Early and Extended Learning Director description be corrected to add responsibility for K-12 summer school and to make all other revisions as discussed at this meeting.

After some further discussion about needing further clarification and an organization chart, Mr. Hughes withdrew his motion. The item was postponed to the following week.

FOLLOW UP: Ms. Mathiak asked for an organizational chart showing how the Professional Development groups come together in terms of FTE associated with different job categories. Ms. Cole asked for more information about the differences between the Superintendent and the Chief Learning Officer positions.

VI STANDING COMMITTEE REPORTS AND ACTION ON ITEMS THAT PROCEEDED THROUGH COMMITTEES

Committees were suspended for April in order to take up the budget.

A Student Achievement and Performance Monitoring

No report.

B Planning and Development

No report.

C Operational Support

No report.

VII ITEMS HANDLED VIA CONSENT AGENDA

It was moved by Arlene Silveira and seconded by Marj Passman that the Board adopt and approve all of the motions stated in Section VII.A through and including Section VII.D of the agenda prepared for the April 12, 2010 Regular School Board meeting exactly as said motions are printed on the agenda, which motions shall become a formal part of the minutes for this meeting. By voting affirmatively on this motion, a Board Member expresses his or her affirmative vote on each of the motions consolidated hereby, subject to any express separations that have been made by any member of the School Board.

Ms. Cole requested separation of Items C.1.m, n, o, and p.

Advisory votes by the Student Representative and Mr. Howard were aye. The motion to approve all consent items with the exception of Items C.1.m, n, o, and p carried unanimously with Johnny Winston, Jr. absent.

A Student Achievement and Performance Monitoring

- 1 It was moved that the Evaluation of Learning Materials Committee purchasing adoptions be approved in the amount of \$260,863.59.
- 2 It was moved that three students be granted diplomas of graduation based on completed requirements.
- 3 It was moved that, pursuant to the provision of Section 118.15 of State Statutes, the Board excuse 24 students from school attendance for the purpose of allowing them to enroll in programs for high school equivalency diplomas.
- 4 It was moved that a student over the age of 20 be allowed to continue enrollment in the MMSD for purposes of graduation.

B Planning and Development

No consent items for this month.

C Operational Support

1 Business and Finance

- a) It was moved to authorize the payment of Interim Bills covering the period February 24, 2010 through April 6, 2010 amounting to \$49,834,795.66.
- b) School Building Fund Bills (none for this period)
- c) It was moved to award the re-inventory of district assets to American Appraisal Associates at a cost of \$39,900 annually with funding from the 2009-10 general operating budget.

- d) It was moved to approve the data sharing agreement between the MMSD and the UW-Madison for purposes of conducting a study of online formative assessments.
- e) It was moved to approve the Interagency Agreement with The Jewish Federation of Madison whereby The Federation will pay the Madison Metropolitan School District an estimated \$72,749 for Madison School & Community Recreation (MSCR) to provide lifeguards and swim instructors at the Goodman Aquatic Center for the summer of 2010; the Federation will provide to MSCR 800 free youth swim passes and MSCR will pay the Federation \$17 per hour for use of the facility for public aquatics programs to be funded by registration fees. Fees collected for youth and adult programs at Goodman Aquatic Center in 2009 totaled \$8,350.
- f) It was moved that the bid of \$259,800 from JF Ahern for boiler replacement work at O'Keeffe Middle School be approved from the 2009-10 Facility Maintenance General Fund Budget.
- g) It was moved to approve an expenditure for the second printing of the textbook, *Madison-City of Four Lakes*, by Thyse Printing (who did the first printing of the textbook) in the amount of \$17,415 with funding through a grant received from the Madison Community Foundation in the 2010 grant cycle.
- h) It was moved to approve an intergovernmental agreement under Wis. Stats. §66.0301 to establish said cooperative girls' hockey team under which the Middleton-Cross Plains Area School District serves as the fiscal agent.
- i) It was moved to approve an expenditure in the amount of \$120,235 to contract with Origins to conduct the Responsive Classrooms Institute for MMSD educators on August 2-6, 2010 with funding from 2009-10 ARRA funds.
- j) It was moved that an award be made to Westphal Electric in the amount of \$40,954 for the cabling and installation of wireless access points at East High School. It was also recommended that an award be made to Core BTS., under Wisconsin State Contract #15-20664-501, in the amount of \$69,719, for the purchase of 100 wireless access points and an associated controller and software to serve both East High School and contribute toward the wireless infrastructure needs at other schools to be identified this spring with funding from the 2009-10 Technical Services Division operating budget. (East High School is the only high school eligible for Microsoft Cy Pres funding and, when this funding is available, some of the Cy Pres allocation may reimburse accounts currently used for this project.)
- k) It was moved that an award be made to Core BTS., under Wisconsin State Contract 15-206640-501, in the amount of \$39,302, for the purchase of consulting services to perform an IT security assessment with funding from the 2009-10 Technical Services Division operating budget.
- l) It was moved to approve the resolution below authorizing membership in the Dane County New Teacher project in the amount of \$2,200 as the MMSD portion of the contract with funding from Title 1.

WHEREAS, Wisconsin Statutes, section 66.0301 provides that school districts, may cooperate with one another and jointly exercise any power or duty authorized or required by law; and

WHEREAS, section PI 34.1, Wisconsin Administrative Code requires that school districts provide orientation, support seminars and mentoring for teachers holding an initial educator license; and

WHEREAS, the Board desires the Madison Metropolitan School District cooperate with other public school districts in Dane County in the training and mentoring of new teachers;

THEREFORE, be it resolved that the Board hereby authorizes the cooperation with and entering into a contract with other school districts in Dane County for the training and mentoring of new teachers during the 2009-2010 school year.

- m) See agenda item VII.E
- n) See agenda item VII.E
- o) See agenda item VII.E
- p) See agenda item VII.E
- q) It was moved to accept a grant in connection with the United States Department of Justice Community Oriented Policing Services (COPS) and Secure Our Schools (SOS) programs in the amount of \$125,170, with a matching MMSD expenditure of \$125,170 in District funds over a three-year period, to enhance the safety and security of MMSD schools and to continue to strengthen the collaborative working relationship between the City of Madison Police Department and the Madison Metropolitan School District.

There was a question about the source of district funds to be used for the matching. Mr. Kass indicated that the district would be looking at safety and security measures over a three-year period out of general operating funds (maintenance).

- r) It was moved to accept a donation in the amount of \$10,000 from the Wisconsin Institute of Certified Public Accountants (WICPA) Education Foundation in funding Accounting initiatives at East, La Follette, Memorial, and West High Schools.
- s) It was moved to accept all grants and other donations received by the MMSD since March 8, 2010.

2 Human Resources

- a) It was moved to approve the Human Resource Transactions identified in Appendix LLL-10-3, Items 1 through 197.

D Other Items of Business Proposed to be considered under a Consent Agenda

- 1 It was moved to disallow a claim for damages in the amount of \$50,000, said claim having been presented and served upon the District on or about March 15, 2010, by claimant Donna C. under Wis. Stat. §893.80, and said claim alleging injuries sustained in connection with a fall on MMSD property.

E Any Individual Items Identified within Section VII.A., VII.B., VII.C, or VII.D., above, that were Separated from the Motion Consolidating the Consent Agenda Items.

- m) Energy Management Services

There were questions about how the guarantee works for the investment of \$1.5 million over five years. There were some questions about the employee that would be hired to oversee and whether the position includes benefits and what happens if the savings are not realized. How much is behavioral and how much is related to the facilities themselves. Clarified that this work includes efficiencies related to computer usage.

Mr. Kass will structure the contract so that while there will be a five-year commitment, there will be "out clauses" after every year and the contract will be brought back to the Board every year for review.

FOLLOW UP: Provide information on whether or not the district is still partnering with MG&E and whether buildings are added or is the number kept stable. Update on what was done with Honeywell and where that stands. Report back on whether there is an existing MMSD employee who could be reassigned to fill the position.

Question was called by Maya Cole. Clarified that the contract is for \$300,000 because the district will control the \$70,000 for the position to be filled.

It was moved by Arlene Silveira and seconded by Beth Moss to award a contract to McKinstry Essention, Inc., to provide Energy Management Services to the Madison Metropolitan School District from July 1, 2010 to June 30, 2015 in the amount of \$300,000 per year to be funded from the 2010-11 general operating budget through decreased utility costs. In addition, at the end of year one and every year thereafter, a report will be brought back to the Board of Education detailing the decisions about energy savings and design in subsequent years. Student Representative advisory vote was aye. James Howard advisory vote was aye. Motion unanimously carried by those present.

n) Wechsler Individual Achievement Test

There were questions about what the test is for and the effort to keep current with what is currently in place. It was suggested that this test be shared with TAG staff.

It was moved by Arlene Silveira and seconded by Marj Passman to approve an expenditure in the amount of \$50,625 to purchase 75 Wechsler Individual Achievement Test – 3rd edition (WIATT-III) testing kits for pre-kindergarten through grade 12 for each school and each Program Support Teacher that does this type of testing to assess all required areas identified by IDEA. Purchase by April 15, 2010 will yield a 10 percent discount from Pearson Assessments with funding from the 2009-10 Educational Services budget. Student Representative advisory vote was aye. James Howard advisory vote was aye. Motion unanimously carried by those present.

o) Special Education Transportation

There was some discussion about Tier 1 savings and the bidding process.

It was moved by Arlene Silveira and seconded by Beth Moss to authorize the Assistant Superintendent of Business Services to offer a contract to Badger Bus Lines, Inc. and to Kobussen Buses, Ltd. for the provision of special education pupil transportation services in 2010-14, and to execute such contracts on behalf of the Board provided that the respective contractors accept the contracts in substantially the same form. Funding will come from the Special Education transportation operating budget in each of those years. The estimated expenditure for each vendor in 2010-2011 is provided below. This award is based on the District's competitive RFP #3157 for Special Education Transportation Services.

<u>Vendor</u>	<u>Total Award Estimate for 2010/2011</u>
Badger Bus	\$1,627,210
Kobussen Buses Ltd.	<u>\$1,331,353</u>
Total of All Vendors	\$2,958,563

Student Representative advisory vote was aye. James Howard advisory vote was aye. Motion unanimously carried by those present.

p) Roof Rehabilitation Work for 2010 – East, Memorial, and Toki Schools

There was some discussion about when the district did not levy to the full extent possible, use of carryover and the maintenance referendum. There is \$11,000 left in the maintenance budget for 2009-10 with everything on this agenda taken into account.

FOLLOW UP: Include numbering system for sections of roofs that shows what has been done when information comes to the Board. Provide information on what is still outstanding and what has been done by project, by year, that reconciles back to the referendum.

It was moved by Arlene Silveira and seconded by Beth Moss to approve the following bids for roof rehabilitation work at East High School, Memorial High School, and Toki Middle School:

- \$418,650 from Gary Brown Roofing for roof rehabilitation work at East High School with \$356,553 coming from the 2009-10 Maintenance Referendum funds and \$62,097 coming from the 2009-10 General Operating budget.

- \$223,450 from Walsdorf Roofing for roof rehabilitation work at Memorial High School with funding coming from the 2009-10 Maintenance Referendum funds
- \$274,250 from Walsdorf Roofing for roof rehabilitation work at Toki Middle School with funding coming from the 2009-10 Maintenance Referendum funds.

Student Representative advisory vote was aye. James Howard advisory vote was aye. Motion unanimously carried by those present.

VIII OTHER REPORTS TO THE BOARD

A Common Council/Board of Education Liaison

Report from meeting dated April 7, 2010

Mr. Hughes reported that the committee met and had a presentation on the Tax Incremental Finance (TIF) Process from City Coordinator Joe Gromacki. There was discussion about two particular TIFs, one a recent situation where the downtown district could have been closed but the decision was made to extend it and the boundaries in order to spend some money that was left over on some additional improvements. That was one in which the district voted against. Mr. Gromacki agreed that TIFs should not be extended if there were not a new income generator that was added as a result. The Edgewater property is ready to be closed in 2015.

There was also some discussion of summer activity opportunities as well as budget discussion. Mr. Briski from City Parks was there to express interest in the cuts to MSCR and the resulting programming opportunities available in parks. Bill Clingan talked about summer programs that the city is offering. He prepared at the request of Alder Rhodes-Conway a list that was made available to school principals that shows activities available on a geographic basis, enrollment limits, and when they would have to enroll. A copy will be shared with the Board.

B Student Senate

1 Report from Meeting dated March 16 and April 6, 2010

Ms. Maslin reported that the Senate talked about how students can be involved in the Strategic Plan. On the 16th, they had a presentation for Dan Nerad and Lisa Wachtel about conclusions and about the main points for the presentation. They are still working on a final proposal. Some of the items include ideas on student/teacher conferences where students and teachers can talk about and learn from each other one-on-one; how students can be involved in Individual Learning Plans, which is going on right now; ideas for communications to help student-teacher relations and students communicate what they need from the district; how students can give feedback on courses, curriculum, and on teaching; how students can be involved in curriculum decisions.

They also talked about the elections. Jessica is running unopposed. There is only one person for each of the races. Ms. Maslin noted that this in no way reflects the lack of public relations or advertising; the Senate went all out this year. She hoped the Senate would keep improving their methods of advertising and do what they can to increase participation.

The next meeting is scheduled for April 20.

C Legislative Liaison Report

1 **Potential Litigation involving the Student Achievement and Guarantee in Education (SAGE) Program**

(Title for this item should have been named "potential legislation.") A caucus has been pushing for new legislation at the state level focusing on SAGE programs. They are looking at raising the student-to-teacher ratio from 15:1 or 30:2 to 18:1. They may open up applications to all schools. There is no added money. It was not yet known whether the MMSD would stay at 15:1; some costing is being done on this is to see what the difference would be. Districts are seeing increasing costs because they go up every year. That amount is prorated for the full

\$2,250 is not realized; this is what is creating this conversation--what can be done to preserve SAGE. The legislature hopes to have this voted on by the 22nd. Contracts are issued per school and no more contracts will be authorized. Money goes down with the number of low-income children going up. There was some confusion about whether more kids would be eligible because it was moving to 18:1. The concern is that the alternative is that SAGE will not continue to exist.

FOLLOW UP: Administration will provide an update.

2 Projected Reduction in State Aid

Ms. Cole asked about having Joe Quick have this conversation with MMSD legislators. Dr. Nerad noted that this related to the report provided last week and that they are still working on this. The MMSD is still anticipating a 15 percent cut for 2010-11, or cumulatively \$17 million over two years. Aid is anticipated to continue to decline in future years. Ms. Cole suggested having Joe Quick go back to the Madison delegation and get an idea of what is going to happen, i.e., what they are willing to fund. Legislators continue to say there is nothing they can do to help. She wanted to know what they feel they are going to invest in public education on behalf of the state.

In response to a question about what is happening with the Milwaukee Public School system and possible mayoral or DPI control, Dr. Nerad noted that a formal bill has not been drafted yet and that the MMSD does not yet have a formal position on this matter. A press conference is expected today.

FOLLOW UP: Dr. Nerad will provide more information in the *Weekly Update* for possible recommendation as to the district's position.

IX OTHER BUSINESS

- A** It was moved by Arlene Silveira and seconded by Lucy Mathiak to grant, on a one-time basis, an extension allowing administrators until July 2, 2010, to announce retirement from the Madison Metropolitan School District, with eligibility for benefits under the Administrative Retirement Program (ARP) and with the retirement taking effect for the 2010-11 contract year and forward. Student Representative advisory vote was aye. James Howard advisory vote was aye. Motion unanimously carried by those present.
- B** Monthly Financial Statements, including ARRA, dated February 28, 2010. Any questions could be directed to Donna Williams and/or Erik Kass.
- C** 2010-11 MMSD Budget Reduction and Efficiency Options for Addressing the Property Tax Impact of and Revenue Gap within the Projected 2010-11 District Budget

An unofficial tally sheet was distributed for agenda setting purposes to determine next steps (a copy is attached to the original of these minutes). Ms. Silveira was the only person who had access so that others would not know how any others had responded. They could now talk about agenda setting and pulling out items for discussion.

Dr. Nerad provided some additional information as of this meeting date regarding Bilingual Resource Specialist positions that were double-counted and also updated the numbers from two health care providers. WPS was proposing no increase and GHC is going up 4.5 percent from the original 6.9 percent. Numbers were not yet available from Physicians Plus and Dean. A grand total savings of \$2,034,843 was expected at this point. Transportation savings would push up the total savings to \$2,084,843. Final numbers were expected by May 4.

There were some questions as to the impact of voting now to modify the budget in order to develop a proposed budget for public hearing and then final voting.

It was moved by Arlene Silveira and seconded by Ed Hughes to accept administration's recommendations as defined in the Tier list to agree to cut the following line items: 45, 66, 67, 69, 70, 79, 96, 115, 118, 164, and 166, two (unnumbered) items related to the Chief Information Office, 195, 196, 198, 199.

45	Educational Services/Clerical Positions reduction	1.00 FTE	\$65,398
66	Teaching & Learning/Postage expense cut 100%		708
67	Teaching & Learning/Printing expenses cut 50%		8,099
69	Teaching & Learning/Supplies expense cut 20%		11,562
70	Teaching & Learning/Other Media Expenses cut 100%		9,288
79	Budget, Planning, Accounting/Physical Inventory Elimination		50,000
96	Building Services/Temp Teacher reduction		3,390
115	Human Resources/Miscellaneous		1,000
118	Benefits/Printing & Binding – Employee Assistance Program		316
164	Superintendent/Supply-Equip-Materials		25,600
166	Public Information/Supply-Equip-Materials		4,100
	Technical Services/Supplies		8,000
	Technical Services/Paper		4,000
195	Food Service/Position Efficiencies & Purchasing Strategies	2.50 FTE	190,000
196	Administrative Services/P-Card Rebate with the State		82,000
198	Budget, Planning, Accounting/NSF Process		15,000
199	Budget, Planning, Accounting/Medicaid Administrative Claiming Process		48,000

Student Representative advisory vote was aye. James Howard advisory vote was aye. Motion unanimously carried by those present.

It was moved by Arlene Silveira and seconded by Beth Moss to accept administration's recommendations as defined in the Tier list to agree to cut the following line items: 51, 56, unnumbered Educational Services nurse allocation, 59, 99, 110, 112, 116, 185, 186.

51	Educational Services/Nurse allocation	3.00 FTE	\$263,199
56	Educational Services/Moving non-aidable Special Nurse Allocation for Flow-Through	1.92 FTE	159,149
	Educational Services/Special Needs Nurse allocation increase For 2010-11; use nurse allocation	(1.00 FTE)	(52,244)
59	Educational Services/Move from Local Budget-Nurse Assistant replacing nurse allocation	(1.92 FTE)	(159,149)
99	Building Services/Summer Grounds LTE		65,360
110	Human Resources/Printing and Binding		4,000
112	Human Resources/Quick Copy Service		1,000
116	Benefits/Escrow Payments-Teachers Elimination		3,600
185	Districtwide/Freeze Supply budgets		125,000
186	Districtwide/Workshops/Conference Travel 5% reduction		9,327

Student Representative advisory vote was aye. James Howard advisory vote was aye. Motion unanimously carried by those present.

It was moved by Lucy Mathiak and seconded by Ed Hughes to direct administration to correct the proposed cost-to-continue budget to remove items 201, 205, 212 if they are present and that these items be permanently removed from the Reduction and Efficiency (Tier) list.

201	Spec Asst to Supt/African American Ethnic Academy Contract Expires		\$48,000
205	Spec Asst to Supt/Kasjiab House Contract Expires		50,000
212	Spec Asst to Supt/Bootstrap Contract Expires		50,000

Student Representative was not present. James Howard advisory vote was aye. Motion unanimously carried by those present.

It was moved by Arlene Silveira and seconded by Lucy Mathiak to accept administration's recommendations as defined in the Tier list to agree to cut the following line items: 65, 73, 75, 106, 122, 123, 133, 170, 171, 172, 175, 35, 37, 62, 71, 78, 81, 85, 146, 46, 57, 74, 138, and 143.

65	Teaching & Learning/Personal Services Expenses cut		\$6,978
73	Teaching & Learning/Extended Employment cut 20%		17,053
75	Teaching & Learning/Conference Expenses cut 50%		17,550
106	Districtwide/Board of Education Contingency used for fall staffing		300,000

122	Labor Relations/Administrative-Temporary Elimination	2,825
123	Labor Relations/Teacher-Temporary Elimination	3,390
133	Payroll/Printing and binding Elimination	557
170	Minority Student Achievement/personal Services budget reduction	6,000
171	Board of Education/personal Services budget reduction	5,000
172	Legal Services/personal Services budget reduction	50,000
175	CIO, Planning, Application Dev, Enrollment/Supplies (testing materials)	20,000
35	Athletics/Softball games move to Jefferson diamonds	550
37	Athletics/Soccer-discontinue use of Reddan Field	600
62	Educational Services/Non-aidable Korean BRS Allocation reduction	33,689
71	Teaching & Learning/Clerical-Technical Temp, Overtime cut 50%	2,000
78	Budget, Planning, Accounting/Clerical-Technical Overtime Elimination	3,402
81	Budget, Planning, Accounting/Misc Borrowing Feed reduction	6,500
85	Financial Services/Clerical-Technical Overtime reduction	4,371
146	Recruiting/General Supplies reduction	277
46	Educational Services/Assistive Technology-Fund ARRA for 10-11; will need to return to Flow-Through for 11-12	70,500
57	ARRA/Misc expenditures from CEIS elimination (not reported as CEIS to DPI); replace with appropriate expenditure from Local Budget	80,930
74	Teaching & Learning/Substitute Expenses cut 20%	36,317
138	Employment/Employee Travel-Conferences elimination	10,002
143	Recruiting/Employee Travel-Conferences reduction	33,335

Student Representative was not present. James Howard abstained. Motion unanimously carried by those present.

It was moved by Arlene Silveira and seconded by Marj Passman to accept administration's recommendations as defined in the Tier list to agree to cut the following MSCR line items: 2, 3, 4, 5, 6, 7, 9, 10, and 11.

2	Operations/Clerical Position reduction	1.0 FTE	\$71,016
3	Operations/Seasonal Staff Overtime Reduction		18,500
4	Youth/Program Fee Increase 10%		110,000
5	Operations/Apparel 25% Reduction		13,650
6	Operations/Supply budget 10% Reduction in Non-Grants		28,650
7	MMSD Facility Use/Rental Rates & Custodial Overtime Charge Increase		17,500
9	Youth Enrichment/Camp Summit Program Elimination		34,642
10	Youth Elementary/Safe Haven After School Childcare Process Improvement		250,000
11	MMSD Facility Use/Internal Auditing of Facility Use		20,000

Student Representative advisory vote was aye with the exception of Number 9. James Howard advisory vote was aye. Motion unanimously carried by those present.

It was moved by Arlene Silveira and seconded by Lucy Mathiak to accept administration's recommendations as defined in the Tier list to agree to cut the following Tier 1 line items: 68, 72, 91, 92, 111, 113, 114, 119, 120, 124, 125, and 126.

68	Teaching & Learning/Phone cut Expense 100%		\$1,000
72	Teaching & Learning/Dues expenses cut 100%		6,050
91	Purchasing/Media Processing Clerk Elimination (LMC material received/ process at schools)	1.00 FTE	71,016
92	Purchasing/Ads for bids and RFPs Discontinuation (post notices on district Web page)		3,889
111	Human Resources/Telephone		100
113	Human Resources/Non-Capital Equipment		688
114	Human Resources/Organization dues		300
119	Employment/Contracted Services-Travel Reduction		4,000
120	Employment/advertising Reduction		5,800
124	Labor Relations/Printing and Binding		3,202
125	Labor Relations/Telephone		335
126	Labor Relations/Food		500

Ms. Silveira requested separation of Item 91. Ms. Mathiak requested separation of Items 92 and 120.

On the motion to approve the items listed with the exception of Items 91, 92, and 120, Student Representative advisory vote was aye, James Howard advisory vote was aye, and remaining board members voted unanimously.

There was a concern about the burden that would be imposed on all Library Media Specialists by eliminating this position. This item will stay on the Tier list as a recommendation.

It was moved by Lucy Mathiak and seconded by Maya Cole to approve cutting line items 92 and 120 with the additional provision that each of those areas come up with five credible web resources in addition to the district web page for advertising vacant positions. Student Representative advisory vote was aye, James Howard advisory vote was aye, and remaining board members voted unanimously.

It was moved by Arlene Silveira and seconded by Lucy Mathiak to accept administration's recommendations as defined in the Tier list to agree to cut the following Tier 2 line items: 25, 26, 27, 28, 29, 30, 31, 32, 33, 80, 134, 135, 136, 144, and 147.

25	Athletics/Football from 2 to 1 team – 9 th grade	\$20,658
26	Tennis/G cut from 2 to 1 team – 9 th grade	11,108
27	Athletics/Volleyball/B cut 1 team – 9 th grade	7,292
28	Athletics/Basketball/G cut from 2 to 1 team – 9 th grade	14,800
29	Athletics/Baseball Memorial cut from 2 to 1 team – 9 th grade	8,819
30	Athletics/Softball cut from 2 to 1 team - 9 th grade	8,900
31	Athletics/Tennis/B cut from 2 to 1 team – 9 th grade	8,200
32	Athletics/Soccer/B cut from 2 to 1 only at West – 9 th grade	2,323
33	Athletics/Soccer/G cut fresh 2 teams to 1 at East/LaF/Mem-9 th grade	2,323
80	Budget, Planning, Accounting/WRS Refinancing Consultant Fee Budget Elimination	10,000
134	Human Resources/Space Rental – Long-term Elimination	1,067
135	Human Resources/Food Reduction	6,000
136	Benefits/Clerical/Technical Overtime Reduction	2,500
144	Recruiting/Advertising Reduction	7,985
147	Recruiting/Food Reduction	1,667

Confirmed that there is low participation but students would still have the opportunity to play and the no-cut policy would still be in effect.

There was concern about no longer having food for the retirement celebration and the new teacher orientation and about eliminating the entire recruitment budget.

Ms. Silveira requested separation of items 135, 144, 147 for future discussion.

Ms. Silveira withdrew the motion.

FOLLOW UP: Provide information on why the cost difference between girls and boys tennis. Provide participation numbers for sports programs that have been targeted.

NEXT STEPS AND FOLLOW UP: Provide updated Tier list. Update proposed budget to reflect the reorganization. Public hearing is scheduled for 1 p.m. on April 18. Job descriptions will be taken up on Monday, April 19, 5:30 p.m. Proposed amendments were expected from Board members by Monday of next week.

D Old and New Business
There was no old or new business.

X ADJOURNMENT

It was moved by Marj Passman and seconded by Maya Cole to adjourn the meeting at 9:46 p.m. Student Representative advisory vote was aye. James Howard advisory vote was aye. Motion unanimously carried by those present.

Respectfully submitted,

Erik Kass
Secretary to the Board of Education

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