

# Madison Metropolitan School District Madison, Wisconsin

Daniel A. Nerad, Superintendent

BOARD OF EDUCATION  
Agenda for Regular Meeting  
May 23, 2011  
MMM-11

DOYLE ADMINISTRATION BUILDING  
545 W. Dayton Street, McDaniels Auditorium  
Madison, Wisconsin  
6 p.m.

Items starred for action (\*)

## I CALL TO ORDER

Recitation of Mission Statement – “Our mission is to cultivate the potential in every student to thrive as a global citizen by inspiring a love of learning and civic engagement, by challenging and supporting every student to achieve academic excellence, and by embracing the full richness and diversity of our community.”

Resolution in Recognition of Student Senate Members

\*Election of Officers

## \*II APPROVAL OF MINUTES

It is recommend to approve the minutes from the Regular meeting dated March 28, 2011.

## III PUBLIC APPEARANCES

## IV BOARD PRESIDENT’S ANNOUNCEMENTS AND REPORTS

- ❖ La Follette High School senior Morgan LaPlant received the Gatorade State Girls Soccer Player of the Year award
- ❖ Seven MMSD staff members received outstanding educator or mentor awards from 100 Black Men of Madison at their recent Appreciation Breakfast--JoAnne Brown, Sandra Brown, Anne Colville, Andreal Davis, Drew Kreuser, Kimbberly Robinson and Theresa Sanders
- ❖ A "Walk for Water" at Lake View Elementary raised money to build a well in Kenya
- ❖ On May 26, 2011 Blackhawk Middle School will celebrate the launch of their community garden with the help of the Fiskars' Company's Orange Thumb program
- ❖ A video will highlight the first MMSD all-district Middle School Science Symposium
- ❖ Results of election for Student Representative to the Board of Education and thank you to Jay Affeldt for his work with the Student Senate

## V SUPERINTENDENT’S ANNOUNCEMENTS AND REPORTS

- \*A **Talented and Gifted Update and Recommendations**—[Appendix MMM-11-22 COMPLIANCE PLAN](#) and [END-OF-YEAR UPDATE](#)
- \*B **Superintendent’s Goals for 2011-12**—[Appendix MMM-11-30](#)
- \*C **Reorganization of Public Information Department**—[Appendix MMM-11-27](#)

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**\*D Badger Rock Contract Changes—[Appendix MMM-11-29](#)**

It is recommended to approve the First Amendment to the Charter School Contract Establishing Badger Rock Middle School previously approved on February 28, 2011, and identified in [Appendix MMM-8-33](#) in order to incorporate language related to the Badger Rock Governance Council's ability to revoke the Charter.

**\*E Additional 4K Sites—[Appendix MMM-11-28](#)**

**VI STANDING and AD HOC COMMITTEE REPORTS AND ACTION ON ITEMS THAT PROCEEDED THROUGH COMMITTEES**

**A Student Achievement and Performance Monitoring**

**1 Report from Meeting held on May 2, 2011**

- a) K-12 Alignment—[Appendix MMM-11-1](#)
- \*b) Literacy Plan—[Appendix MMM-11-2—Literacy Program Evaluation and Budget Requests](#), and [LITERACY RECOMMENDATIONS](#), and [LITERACY PROGRAM EVALUATION ANNUAL TASKS AND ACTIVITIES](#)
- \*c) Instructional Materials Purchase Plan—[Appendix MMM-11-3](#)

**2 Date and possible agenda items for next committee meeting**

**B Planning and Development**

**1 No meeting held since the last Regular meeting—no report**

**2 Date and possible agenda items for next committee meeting**

**C Operational Support**

**1 Report from Meeting held on May 9, 2011**

- a) Prepayment of District Debt—[Appendix MMM-11-8](#)
- b) March Financial Statements—[Appendix MMM-11-18](#)
- c) Madison Preparatory Academy for Young Men Future Direction regarding Funding Levels—[Appendix MMM-11-9](#)
- \*d) Proposed MMSD Energy Policy and Administrative Guidelines—[REVISED Appendix MMM-11-10](#)
- \*e) Plan for Use of Title I and Flow-Through American Recovery and Reinvestment Act (ARRA) Funds—[Appendix MMM-11-11—\(IDEA-ARRA Funding Memo\), \(Title I ARRA Budget Revisions memo\), \(Title I ARRA Spreadsheets\), \(IDEA ARRA Funding Plan spreadsheets\)](#)
- \*f) Proposed Revisions to Board Policy 8005-Employment—[Appendix MMM-11-12](#)

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2 Date and possible agenda items for next committee meeting

**D Ad Hoc--Five-Year Budget Plan**

1 No meeting since last Regular meeting—no report

2 Date and possible agenda items for next committee meeting

**E Ad Hoc—Equity and Decision Making**

1 No meeting since last Regular Meeting—no report

2 Date and possible agenda items for next committee meeting

**F Ad Hoc—Hiring and Diversity**

1 No meeting since last Regular meeting – no report

2 Date and possible agenda items for next committee meeting

**VII ITEMS HANDLED VIA CONSENT AGENDA**

It is recommended that the Board adopt and approve all of the motions stated in Section VII.A through and including Section VII.D of the agenda prepared for the May 23, 2011 Regular School Board meeting exactly as said motions are printed on the agenda, which motions shall become a formal part of the minutes for this meeting. By voting affirmatively on this motion, a Board Member expresses his or her affirmative vote on each of the motions consolidated hereby, subject to any express separations that have been made by any member of the School Board.

**A Student Achievement and Performance Monitoring**

\*1 It is recommended that seven students be granted diplomas of graduation based on completed requirements.

\*2 It is recommended that, pursuant to the provision of Section 118.15 of State Statutes, to excuse two students from school attendance for the purpose of allowing them to enroll in programs for high school equivalency diplomas.

\*3 It is recommended to allow one student over the age of 20 to continue enrollment in the MMSD for purposes of graduation.

**B Planning and Development**

No consent items for this month.

**C Operational Support**

**1 Business and Finance**

\*a) It is recommended to authorize the payment of Interim Bills covering the period April 7, 2011 through May 3, 2011 amounting to \$29,097,329.89 --[Appendix MMM-11-4](#).

b) School Building Fund Bills (none for this period)

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\*c) It is recommended that the Evaluation of Learning Materials Committee purchasing adoptions be approved in the amount of \$46,153.80—[Appendix MMM-11-5](#)

\*d) Health Check Clinic—[Appendix MMM-11-13](#)

It is recommended to approve the renewal of the Memorandum of Understanding with Dean Health Plan (DHP) in which DHP will reimburse the District \$16,750 toward the cost of a pediatric nurse practitioner to, among other things, provide outreach and coordinate periodic “HealthCheck” clinics which provide preventive health care for school age children meeting DHP Medical Assistance eligibility during the 2011-12 school year.

Vendors that provide medical services meet the Board’s contract compliance requirements.

\*e) Kronos Time Management System Annual Maintenance Support Contract—[Appendix MMM-11-14](#)

It is recommended to renew the 2011-12 contract with Kronos Incorporated in the amount of \$37,906.10 for maintenance of the Kronos time management system for the period July 1, 2011 through June 30, 2012 with funding from the Cooperative Program Fund for WI Schools Consortium (Lawson—Fund 90).

Kronos Incorporated has complied with Board Policy 6600 by signing Appendix C. Kronos Incorporated Employer’s Information Report revealed that its workforce consist of 2269 employees that include 39.5% female and 13.9% minority employees.

\*f) MSCR Program Guide Production and Distribution Contract with Capital Newspapers—[Appendix MMM-11-15](#)

It is recommended to approve the contract with Capital Newspapers in the amount of \$74,000 for production, advertising coordination, and distribution (by mail, insertion and rack) for three seasonal MSCR Program Guides. The funding source for this contract is Fund 80 tax levy within the MSCR budget.

Capital Newspapers Newspapers, meets the Board’s Contract Compliance requirements because Capital Newspapers, has a certified Affirmative Action Plan on file with the City of Madison, which reflects that Capital Newspapers has met its employment goals.

\*g) Desktop Computers for Tyler Munis Enterprise Resource Planning System—[Appendix MMM-11-19](#)

It is recommended to approve a purchasing in the amount of \$33,061.26 to Dell Computer, Inc., under Wisconsin State Contract #15-20400-905, for 51 desktop computers with sufficient specifications to run the Tyler Munis software package with funding from 2010-11 Fund 10 Technology general operating funds.

Dell meets the Board’s Contract Compliance requirements. Dell Computer Inc. has a certified Affirmative Action Plan on file with the State of Wisconsin, contract # 15-20400-905, which reflects that Dell has met its employment goals.

\*h) Human Resource/Business System Renewal of Lawson Software Maintenance—[Appendix MMM-11-21](#)

It is recommended to approve renewal of the Lawson Software Maintenance support agreement for the Madison Metropolitan School District as part of the WI Schools Consortium for June 1, 2011 through May 31, 2012. Each District shall pay its pro-rata cost of the payment of \$131,071.77. The MMSD share is \$76,761.96 to be funded from general operating funds (Fund 10).

Lawson Software does not have a certified Affirmative Action Plan on file. Lawson Software has complied with Board Policy 6600 by signing Appendix C. Lawson Software Employer Information Report revealed that its workforce consist of 1430 employees that include 11.3% staff of color and 40.1% female.

**\*i)** ARRA-Supported Technology for Title I Schools—[Appendix MMM-11-16](#)

It is recommended that an award be made to Dell Computer, Inc., under Wisconsin State Contract #15-20453-800, in the amount of \$248,514, and CDW-G in the amount of \$1,316 with funding from Title I ARRA funds.

Dell meets the Board's Contract Compliance requirements. Dell Computer Inc. has a certified Affirmative Action Plan on file with the State of Wisconsin, contract # 15-20453-800, which reflects that Dell has met its employment goals.

**\*j)** Fine Arts Division String Instrument Purchase—[Appendix MMM-11-25](#)

It is recommended that an award be made to Mark Messer Violin Repair Shop for elementary and middle school string instrument purchases. This award is based on the District's competitive RFB #3177 for String Instruments. Estimated award amount for the 2010-11 school year totals \$29,570.00. Funding will come from the Fine Arts Task Force account in the Fine Arts Division (Fund 10).

Messer Violin Repair Shop has fewer than 15 employees. As such, the company is exempt from complying with Board Policy 6600.

**\*k)** Four-Year-Old Kindergarten Materials and Supplies—[Appendix MMM-11-26](#)

It is recommended to approve an expenditure in the amount of \$590,357.74 to provide materials and supplies consisting of curriculum, instructional manipulatives, furniture, consumable materials, books, etc., in support of the MMSD 4K program starting on September 1, 2011. The specific vendors are as follows:

Virco	\$210,103.14	U.S. Communities Contract #0204011
Sergenian's	\$20,240.00	
School Specialty	\$153,050.44	Purchasing Cooperative Network contract #R4930
Staples	\$17,174.08	National Joint Powers Alliance contract #031210-SCC
Lakeshore Learning	\$95,812.24	Purchasing Cooperative Network contract #R4931
Creative Curriculum	\$28,570.08	The items purchased through Creative Curriculum are exclusive to them and contracts were not available.
Community Playthings	\$7,348	The items purchased through Community Playthings are exclusive to them and contracts were not available.
Interstate (Books 4 School)	\$60,059.76	Price quotes and availability of books were compared using three vendors: Interstate, Baker & Taylor, and Follett Library Resources. Interstate was the only vendor that could supply all of the materials specified. Of the books available through all three vendors, Interstate's price, on average, was 10% less than the other two vendors.

Source of funding is ARRA Title I totaling \$540,000 and the 2011-2012 4K equipment budget (Fund 10) totaling \$52,357.74.

Virco meets the Board's Contract Compliance requirements because Virco has a certified Affirmative Action Plan on file with the US Communities (contract #0204011), which reflects that Virco has met its contract compliance requirements.

Sergenian's Floor Coverings does not have a certified Affirmative Action Plan on file. Sergenian's Floor Coverings has complied with Board Policy 6600 by signing Appendix C. Sergenian's Floor Coverings Employer Information Report revealed that its workforce consists of 80 employees that include 23.5% female and 7.5% minority.

School Specialty, Inc does not have a certified Affirmative Action Plan on file. School Specialty, Inc has complied with Board Policy 6600 by signing Appendix C. School Specialty, Inc Employer Information Report revealed that its workforce consists of 1942 employees that include 56.3% female and 10.6 staff of color.

STAPLES meets the Board's Contract Compliance requirements. STAPLES has a certified Affirmative Action Plan on file. STAPLES was selected through the National Joint Powers Alliance contract # 031210-SCC, which reflects that STAPLES has met its employment goals.

Lakeshore Learning does not have a certified Affirmative Action Plan on file. Lakeshore Learning has complied with Board Policy 6600 by signing Appendix C. Lakeshore Learning Employer Information Report revealed that its workforce consists of 1975 employees that include 77.4% female and 53.0% staff of color.

Creative Curriculum is a sole source vendor.

Community Playthings meets the Board's Contract Compliance requirements because Community Playthings has a certified Affirmative Action Plan on file with the General Services Administration (GSA) contract #GS-28F-7004G, which reflects that Community Playthings has met its contract compliance requirements.

Interstate Books 4 School has fewer than 15 employees. As such, the company is exempt from complying with Board Policy 6600

- \*l) Elevator Equipment and Installation – Emerson Elementary School—[Appendix MMM-11-32](#)
  - a. Bid Tabulation – The following bids were received on May 18, 2011, elevator equipment and installation at Emerson Elementary School:

<u>Contractor</u>	<u>Bid</u>
*Braun ThyssenKrupp Elevator Company	\$81,300
Schumacher Elevator Company	\$87,246
Otis Elevator Company	No Bid
  - b. Acceptance of Bid – It is recommended that the bid from Braun ThyssenKrupp Elevator Company in the amount of \$81,300 for elevator equipment and installation at Emerson Elementary School be approved with funding from the 2011-12 General Maintenance Budget to be reimbursed through a future borrowing through Qualified Zone Academy Bonds.

Braun Thyssenkrupp Elevator does not have a certified Affirmative Action Plan on file. Braun Thyssenkrupp Elevator Employer Information Report revealed that its workforce consists of 66 employees that include 4.5% staff of color and 18.1% female staff.
- \*m) It is recommended the Board approve a \$10,000 donation from the Foundation for Madison's Public Schools to Toki Middle School to help offset costs for a presentation station, computers for READ 180, grease boards, and transportation for a field trip—[Appendix MMM-11-17](#)
- \*n) It is recommended to approve a \$75,000 donation from the Kelly Family Foundation through the Foundation for Madison's Public Schools to be used in support of the Aristos Scholars and Grants Program—[Appendix MMM-11-20](#).
- \*o) It is recommended to accept a donation of 70 Chrome Netbooks from Google valued at \$275 each to improve access for students to the Internet with 35 machines provided to West High School and 35 machines provided to the

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Curriculum and Assessment Department to be used throughout the district—  
[Appendix MMM-11-23](#).

- \*p) It is recommended to accept all grants and other donations received by the MMSD since March 28, 2011—[Appendix MMM-11-7](#)

## **2 Human Resources**

- \*a) It is recommended to approve the Human Resources Transactions report identified in [REVISED Appendix MMM-11-6](#), Items 1 through 104 (attached for purposes of notice).

- \*b) Enrollment-based Layoff Notice

It is recommended to approve the layoff identified within the teacher unit in the May 18, 2011 memorandum to the Board of Education and to approve issuing a layoff notice.

## **D Other Items of Business Proposed to be considered under this Consent Agenda**

None

## **E Any Individual Items Identified within Section VII.A., VII.B., VII.C., or VII.D., above, that were Separated from the Motion Consolidating the Consent Agenda Items**

None

## **VIII OTHER REPORTS TO THE BOARD**

### **A Common Council/Board of Education Liaison**

**1 No meeting was held since the last Regular meeting—No Report**

**2 Date and possible agenda items for next meeting**

### **B Student Senate**

**1 Report from Meeting held on April 26, 2011**

- a) Survey Assessing This Year's Work

**2 Report from Meeting held on May 10, 2011**

- a) Review of Student Senate Survey Results
- b) Student Representative and Alternate Elections
- c) Planning for End-of-Year Meeting

**3 Date and possible agenda items for next meeting**

### **C Legislative Liaison Report—[Appendix MMM-11-31](#)**

- \*1 Senate Bill #95—Mandate Relief
- \*2 State Budget Bill/Revised Revenue Projections/Save Our Schools Proposal
- \*3 Reauthorization of Elementary and Secondary Education Act
- \*4 School Voucher Proposals
- \*5 Children At Risk

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## **IX OTHER BUSINESS**

- A** Old and New Business  
There is no old or new business.

## **X ADJOURNMENT**

Respectfully Submitted,

Erik Kass, Secretary to the Board of Education

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