

**Madison Metropolitan School District  
Madison, Wisconsin**

Jennifer Cheatham, Superintendent

**BOARD OF EDUCATION  
Minutes for Regular Meeting  
August 26, 2013**

**DOYLE ADMINISTRATION BUILDING  
545 West Dayton Street, McDaniels Auditorium  
Madison, Wisconsin**

*(Board action in italics)*

**I CALL TO ORDER**

*The Regular meeting of the Board of Education was called to order by President Ed Hughes at 6 p.m.*

Arlene Silveira recited the Vision Statement.

MEMBERS PRESENT:	Mary Burke, James Howard, Ed Hughes, Dean Loumos, TJ Mertz, Marj Passman, Arlene Silveira
MEMBERS ABSENT:	None
STUDENT REPRESENTATIVE PRESENT:	Luke Gangler
STAFF PRESENT:	Marggie Banker, Mike Barry, Jennifer Cheatham, Alex Fralin, Nancy Hanks, Mike Hertting, Lisa Kvistad, Bob Nadler, Tim Peterson, Kelly Ruppel, Andrew Statz, Rachel Strauch-Nelson, Rodney Thomas, Donna Williams, Barbara Lehman—Recording Secretary
LEGAL COUNSEL PRESENT:	Attorney Dylan Pauly

**II APPROVAL OF MINUTES**

*It was moved by Ed Hughes and seconded by Marj Passman to approve the minutes from the Regular meeting dated [July 29, 2013](#). Motion unanimously carried. (Click on the link to view the meeting document.)*

**III PUBLIC APPEARANCES**

**Amy Starobin**, was interested in the proposed Senior Tax Exchange Program (STEP) as a great idea and something she wanted to participate in. It was clarified that this program was incorporated within the budget that the board would be voting on tonight.

There were two written registrations; one in support of the Senior Tax Exchange Program and one in support of not making any budget cuts and for investing in public education.

**IV BOARD PRESIDENT'S ANNOUNCEMENTS AND REPORTS**

A copy of the report is attached to the original of these minutes expanding on the following items:

- ❖ Welcome back to our students!
- ❖ MMSD prepares for the start of the school year
- ❖ First day of school also kicks off the HERE! campaign

<b>MINUTES</b>	<b>Board of Education</b>
REGULAR Meeting--PPP-2	Madison Metropolitan School District
August 26, 2013	Page 2

## V SUPERINTENDENT'S ANNOUNCEMENTS AND REPORTS

- A** 2013-14 Preliminary Budget—[Appendix PPP-1-6, Supplementary Materials, PowerPoint](#) (Click on the links to view the meeting documents.)

Dr. Cheatham commented on the 2013-14 budget proposal and noted a few highlights:

- protecting the classroom
- decreasing the increase in the property tax levy
- building in a 1.0 percent salary increase for teachers and a 1.5 percent increase for a few targeted groups of employees—Educational Assistants/Special Educational Assistants, Food Service workers, and the School Security Assistants
- including the Ready, Set, Goal Conferences
- including some targeted investments that align with the Strategic Framework
- including the Senior Tax Exchange Program
- next year's plans to conduct a much more thorough budget review using the zero-based budgeting process with a more detailed look at procurement practices

Mike Barry gave a presentation that revisited the important decision points that occurred during the 2013-14 budget process, including the differences between the April and the July iterations, and the tax levy.

Highlights:

- Update on the “vital signs,” i.e., bond rating, fund balance ratio, the tax base per pupil v. the state average, the three-year average enrollment trend, the growth due to 4K, the long-term debt ratio, the balance sheet.
- Challenging conditions--state aid loss, tax levy estimate of 9 percent at that point, and general fund expenditures increase of over 1 percent.
- Levy is being driven by aid loss and not an increase in expenditures.
- July confirmed the aid loss at \$8.8 million and the tax levy at a 4.47% increase, and expenditures changed here to a -1% decrease. Done in a way that did not interfere with the usual work of the schools.
- Big change was moving to a budget that is driven by the Strategic Framework--less budgetary and more strategic. Takes some pressure off the expenditure side of the budget without having a lot of new proposals.
- Narrowing and focusing the budget.
- Four Keys—used some finance reserves to lower the levy; held general fund spending to -1%; reallocated existing resources to the Strategic Framework; and a measured approach to wages and salaries.
- Future strategies--District will be engaging in zero-based budgeting process, attempting to stabilize funding for technology and maintenance, looking at whole new procurement strategy.
- Budget will come back in October with updated information.

### Questions/Discussion Areas

- Explanation for -1% decrease in spending but \$11.1 million increase--District is having to levy locally to make up for the \$8.8 million loss in state equalization aid as well as federal aid and, at the same time, is holding spending down.

*It was moved by Ed Hughes and seconded by Arlene Silveira that the Board approve a salary increase for all members of the Educational Assistants Collective Bargaining Unit, which is currently reflected in the proposed 2013-2014 preliminary budget, with said budget having been presented as Appendix PPP-1-6, dated July 29, 2013, at a rate of one-and-one-half percent (1.5%) on the base wage set forth in the collectively bargained salary schedule. Motion carried 5-0-2 with Dean Loumos and TJ Mertz abstaining.*

<b>MINUTES</b>	<b>Board of Education</b>
REGULAR Meeting--PPP-2	Madison Metropolitan School District
August 26, 2013	Page 3

*It was moved by Ed Hughes and seconded by Arlene Silveira that the Board approve funding for the Advancement Via Individual Determination (AVID) program for the 2013-2014 school year in the amount of \$1,391,229.67 with said funding to come from the General Fund Operating Budget, and as reflected in in the proposed 2013-2014 preliminary budget, Appendix PPP-1-6, dated July 29, 2013. Student Representative Luke Gangler's advisory vote was aye. Motion carried 6-0-1 with Mary Burke abstaining.*

*It was moved by Ed Hughes and seconded by Arlene Silveira that the Board approve and adopt the 2013-2014 budget as proposed, in the amount of \$433,637,640, inclusive of all funds (\$391,028,400 net of inter-fund transfers), with said proposed budget having been identified as Appendix PPP-1-6, dated July 29, 2013. Student Representative Luke Gangler's advisory vote was aye. Motion carried 6-1 with Mary Burke voting no.*

*It was moved by Ed Hughes and seconded by Arlene Silveira that the Board approve the preliminary tax levies by fund, with the said levy approvals being: 1) for the purpose of enabling short-term borrowing by the district during the 2013-2014 fiscal year; and 2) subject to modifications by the Board prior to November 1, 2013, in conjunction with certifying the final levy amounts based upon the then-current status of the 2013-2014 school district budget, considering such alterations and amendments as may be made prior to levy certification.*

<i>Fund 10</i>	<i>General Fund</i>	<i>\$240,646,117</i>
<i>Fund 10</i>	<i>Levy Chargeback</i>	<i>\$(Included Above)</i>
<i>Fund 10</i>	<i>Revenue Limit Override</i>	<i>\$-0-</i>
<i>Fund 38</i>	<i>Non-referendum Debt Service</i>	<i>\$2,041,701</i>
<i>Fund 39</i>	<i>Referendum-Approved Debt Service</i>	<i>\$1,603,576</i>
<i>Fund 41</i>	<i>Capital Expansion Fund</i>	<i>\$6,000,000</i>
<i>Fund 80</i>	<i>Community Services Fund</i>	<i><u>\$10,136,148</u></i>
	<i>Total Tax Levy- Preliminary Budget</i>	<i><u>\$260,427,541</u></i>

*Student Representative Luke Gangler's advisory vote was aye. Motion carried 6-1 with Mary Burke voting no.*

## **VI ITEMS HANDLED VIA CONSENT AGENDA**

(Click on the links to view the meeting documents.)

*It was moved by Ed Hughes and seconded by Arlene Silveira that the Board adopt and approve all of the motions stated in Section VI.A through and including Section VI.D of the agenda prepared for the August 26, 2013 Regular School Board meeting exactly as said motions are printed on the agenda, which motions shall become a formal part of the minutes for this*

<b>MINUTES</b>	<b>Board of Education</b>
REGULAR Meeting--PPP-2	Madison Metropolitan School District
August 26, 2013	Page 4

meeting. By voting affirmatively on this motion, a Board Member expresses his or her affirmative vote on each of the motions consolidated hereby, subject to any express separations that have been made by any member of the School Board.

Mary Burke requested separation of items 13, 14, 17, 18 and 19 under Purchases and Contracts and items 2 and 3 under Donations and Grants to avoid any potential conflicts of interest.

On the main motion to approve all the consent items, with the exception of items 13, 14, 17, 18 and 19 under Purchases, and Contracts and items 2 and 3 under Donations and Grants, Student Representative Luke Gangler's advisory vote was aye. Motion carried unanimously.

On the motion to approve the separated items, Student Representative Luke Gangler's advisory vote was aye. Motion carried 6-0-1 with Mary Burke abstaining.

**A Instruction Consent**

- 1 It was moved that 33 students be granted diplomas of graduation based on completed requirements.

**B Operations Consent**

Business and Finance

- 1 It was moved to authorize the payment of Interim Bills covering the period July 17, 2013 through August 13, 2013 amounting to \$18,918,146.65—[Appendix PPP-2-8](#).
- 2 School Building Fund Bills (none for this period)
- 3 It was moved that the Curricular Learning Materials purchasing adoptions be approved in the amount of \$56,999.95—[Appendix PPP-2-2](#)

Purchases and Contracts

- 1 Lease Agreement for NEON Program Second Site—[Appendix PPP-2-6](#)

It was moved that the Board of Education approve a lease agreement with the East Madison Community Center at an estimated cost of \$20,000 to allow for the expansion of the New Educational Options and Networking (NEON) program for the 2013-14 school year with funding from 2013-14 IDEA Flow-through.

Contracts under which the District leases property are exempt from complying with the requirements of the Contract Compliance Plan.

- 2 Renewal of Memorandum of Understanding between MMSD and Dean Health Plan—[Appendix PPP-2-13](#)

It was moved that the Board of Education approve the renewal of a Memorandum of Understanding with Dean Health Plan (DHP) in which DHP will reimburse the district \$16,750 toward the cost of pediatric nurse practitioner to, among other things, provide outreach and coordinate periodic "Health Check" clinics which provide preventive health care for school-age children meeting DHP Medical Assistance eligibility during the 2013-14 school year.

<b>MINUTES</b>	<b>Board of Education</b>
REGULAR Meeting--PPP-2	Madison Metropolitan School District
August 26, 2013	Page 5

*Vendors that provide medical services meet the Board's contract compliance requirements.*

- 3 *Renewal of Memorandum of Understanding between MMSD and Group Health Cooperative of South Central Wisconsin (GHC-SCW)—[Appendix PPP-2-14](#)*

*It was moved that the Board of Education approve the renewal of a Memorandum of Understanding with Group Health Cooperative of South Central Wisconsin (GHC-SCW) in which GHC-SCW will reimburse the District \$18,000 toward the cost of a pediatric nurse practitioner to, among other things, provide outreach and coordinate periodic "Health Check" clinics to provide preventive health care for school-age children meeting GHC-SCW's Medical Assistance eligibility during the 2013-14 school year.*

*Vendors that provide medical services meet the Board's contract compliance requirements.*

- 4 *Memorandum of Agreement between MMSD and Madison Community Health Center d/b/a Access Community Health Center (ACHC)—[Appendix PPP-2-16](#)*

*It was moved that the Board of Education approve entering into a Memorandum of Agreement between the MMSD and Madison Community Health Center (ACHC) under which ACHC will reimburse the District up to \$30,000 for the contracted services of a Family Health Liaison who will support student participation in Celebrate Smiles and whenever possible expedite enrollment of students in the state of Wisconsin Medical Assistance Program.*

*Contracts with organizations that provide medical services are exempt from complying with the requirements of the Contract Compliance Plan. Madison Community Health Center d/b/a Access Community Health Center (ACHC) is a medical services organization. As such, ACHC is exempt from compliance with the Contract Compliance Policy*

- 5 *Reach Associates, LLC Contract—[Appendix PPP-2-12](#)*

*It was moved that the Board of Education approve entering into a contract with Reach Associates, LLC at an estimated cost of \$28,500 for ten professional learning sessions during the 2013-14 academic year to support district capacity building and implementation of the Common Core State Standards with funding from the 2013-14 Curriculum & Assessment, English/Language Arts budget.*

*New Reach Associates, LLC has fewer than 15 employees. As such, the company is exempt from complying with Board Policy 6600.*

- 6 *Spanish Literacy Assessment—[Appendix PPP-2-21](#)*

*It was moved that the Board of Education approve a purchase at an estimated cost of \$20,000 from Fountas and Pinnell assessments to support assessment of K-2 Spanish Literacy in Dual Language Immersion classroom instruction with funding from the 2013-14 Curriculum & Assessment, local Assessment Division budget.*

*Contract Compliance is not required for select vendors from whom the District purchases books and other learning materials approved by the "Learning Materials" Committee.*

<b>MINUTES</b>	<b>Board of Education</b>
REGULAR Meeting--PPP-2	Madison Metropolitan School District
August 26, 2013	Page 6

7 *Mondo Assessment Materials Printing*—[Appendix PPP-2-22](#)

*It was moved that the Board of Education approve the printing of the Mondo Assessment Materials by OneTouch Point – CCI at an estimated cost of \$26,076.91 to be paid for from the 2013-14 Curriculum & Assessment, local English/Language Arts budget.*

*OneTouch Point does not have a certified Affirmative Action Plan. OneTouch Point has complied with Board Policy 6600 by signing Appendix C. OneTouch Point Employer Information Report revealed that its workforce consists of 444 employees that include 40.7% female and 15.7 % staff of color.*

8 *ACT District Choice State Testing Contract*—[Appendix PPP-2-31](#)

*It was moved that the Board of Education approve entering into a contract with ACT District Choice State Testing for the 2013-14 academic year at an estimated cost of \$146,000 with funding from the 2013-14 Curriculum & Assessment/Assessment Division budget.*

*Contract compliance is not required for sole source vendors.*

9 *Microsoft Software Licenses*—[Appendix PPP-2-15](#)

*It was moved that the Board of Education approve an award to SoftwareONE, Inc., for Microsoft EES Software Licenses, covering the final two years of a three-year contract which commenced in 2012-13, in the amount of \$143,949 per year with funding in the amount of \$78,783.85 from the 2013-14 Technical Services Operating Budget and \$65,165.15 from Microsoft Cy Pres Settlement funds.*

*SoftwareONE, Inc. neither has a certified Affirmative Action Plan on file nor has it met its employment goals. SoftwareONE, Inc. has complied with Board Policy 6600 by signing Appendix C. SoftwareONE, Inc. Employer Information Report revealed that its workforce consists of 194 employees that include 35.6% female and 3.0% staff of color.*

10 *Renewal of Cisco SMARTnet Hardware Maintenance Contract*—[Appendix PPP-2-19](#)

*It was moved that the Board of Education approve an award to Heartland Business Systems in the amount of \$60,803.24 for the 2013-14 fiscal year for the renewal of Cisco SMARTnet maintenance contract with funding from the 2013-14 Technical Services Operating Budget.*

*Heartland Business Systems does not have a certified Affirmative Action Plan. Heartland Business Systems has complied with Board Policy 6600 by signing Appendix C. Heartland Business Systems Employer Information Report revealed that its workforce consists of 418 employees that include 30.6% female and 4.5 % staff of color.*

11 *Renewal of Novell Software Maintenance Service*—[Appendix PPP-2-25](#)

*It was moved that the Board of Education approve an award to renew the contract for ZENworks Configuration Management software and Linux enterprise server licenses to Novell, as a single source vendor, in the amount of*

<b>MINUTES</b>	<b>Board of Education</b>
REGULAR Meeting--PPP-2	Madison Metropolitan School District
August 26, 2013	Page 7

*\$21,725.00 for the 2013-14 fiscal year, with funding in the amount of \$11,890.18 from the 2013-14 Technical Services operating budget and \$9,834.82 from Microsoft Settlement funds.*

*Novell has a certified Affirmative Action Plan on file with the State of Wisconsin, (contract # 18-20837-002), which reflects that Novell has met its employment goals.*

12 Orchard Ridge Elementary Playground Upgrade—[Appendix PPP-2-17](#)

*It was moved that the Board of Education approve a bid in the amount of \$16,194 from Gerber Leisure Products, Inc. for an upgrade to the Orchard Ridge Elementary School playground, with funding in the amount of \$5,460 from the 2013/14 maintenance budget and \$10,734 donated by the Orchard Ridge PTO.*

*Gerber Leisure Products has fewer than 15 employees. As such, the company is exempt from complying with Board Policy 6600.*

13 Culturally Relevant Pedagogy Professional Development—Thoreau Elementary School—[Appendix PPP-2-26](#)

*It was moved that the Board of Education approve a Service Agreement with Dr. Chance Wayne Lewis of Lewis Educational Consultants, Inc., in the amount of \$20,250 for five days of professional development to Thoreau Elementary School with funding from the “We Can Do It” grant.*

*Lewis Educational Consultants has fewer than 15 employees. As such, the company is exempt from complying with Board Policy 6600.*

14 Implementation of Circle of Support and Collective Impact Process—Thoreau Elementary School—[Appendix PPP-2-27](#)

*It was moved that the Board of Education approve a Service Agreement with the University of Wisconsin-Extension in the amount of \$40,547 for the Circle of Support Program and the Collective Impact Evaluation Process at Thoreau Elementary School with funding provided by the “We Can Do It” grant.*

*The University of Wisconsin System is exempt. UW- Extension is part of the University of Wisconsin System. As such, UW-Extension is exempt from compliance with the Contract Compliance Policy.*

15 Amendment to Operation Fresh Start Contract (Diploma/“Pathways”)—[Appendix PPP-2-33](#)

*It was moved that the Board of Education approve amending the Operation Fresh Start “Pathways” agreement to reflect the addition of 10 students at a cost of \$6,180 per student increasing the maximum cost to \$278,100 to be funded from the Student Services and Alternative Education General Operating Budget.*

*Operation Fresh Start is a nonprofit business. As such, Operation Fresh Start is exempt from compliance with the Contract Compliance Policy.*

<b>MINUTES</b>	<b>Board of Education</b>
REGULAR Meeting--PPP-2	Madison Metropolitan School District
August 26, 2013	Page 8

- 16 *Madison College—High School Equivalency Degree (HSED) Program and General Education Degree (GED Program—[Appendix PPP-2-3](#)*

*It was moved that the Board of Education approve entering into a contract with Madison College to provide services including preparation for and completion of the High School Equivalency Degree (HSED) and General Education Degree (GED) for the 2013-14 school year at the rate of up to \$60,000 with funding from the 2013-14 Department of Student Services and Alternative Education budget.*

*Contract under which the District leases property is exempt from complying with the requirements of the Contract Compliance Plan.*

- 17 *Boys and Girls Club of Dane County AVID Tutor Manager Contract—[Appendix PPP-2-23](#)*

*It was moved that the Board of Education approve entering into a contract in the amount of \$25,000 with the Boys and Girls Club for a portion of the salary costs of an AVID tutor manager with funding from 2013-14 Assistant Superintendent for Secondary Schools/AVID budget.*

*Boys and Girls Club of Dane County is a non-profit organization. As such, the Boys and Girls of Dane County is exempt from compliance with the Contract Compliance Policy.*

*AVID is a non-profit corporation. As such, AVID is exempt from compliance with the Contract Compliance Policy.*

- 18 *AVID Critical Reading Path Training Contract—[Appendix PPP-2-7](#)*

*It was moved that the Board of Education approve entering into two contracts with AVID for the provision of professional development in the areas of Critical Reading One and Two and Writing at a total cost not to exceed \$91,000 with funding in the amount of \$52,000 from the 2013-14 Curriculum & Assessment budget and \$39,000 from the 2013-14 Assistant Superintendent for Secondary Schools/AVID budget.*

*AVID is a non-profit corporation. As such, AVID is exempt from compliance with the Contract Compliance Policy.*

- 19 *AVID—Wisconsin Center for the Advancement of Postsecondary Education (WISCAPE) Contract—[Appendix PPP-2-24](#)*

*It was moved that the Board of Education approve renewing a contract with the Wisconsin Center for Education Research (WCER) as the fiscal agent for WISCAPE for WISCAPE to provide the Middle School AVID evaluation for the 2013-14 school year at a cost not to exceed \$70,000 with funding from the 2013-14 Assistant Superintendent for Secondary Schools/AVID budget.*

*The University of Wisconsin System is exempt. WCER is part of the University of Wisconsin System. As such, WCER is exempt from compliance with the Contract Compliance Policy.*

*The University of Wisconsin System is exempt. Wisconsin Center for Advancement of Postsecondary Education (WISCAPE) is part of the University of Wisconsin System. As such, WISCAPE is exempt from compliance with the Contract Compliance Policy.*

<b>MINUTES</b>	<b>Board of Education</b>
REGULAR Meeting--PPP-2	Madison Metropolitan School District
August 26, 2013	Page 9

20 *Purchase of Bus Passes for Indigent Students—[Appendix PPP-2-35](#)*

*It was moved that the Board of Education approve the expenditure at an estimated total of \$1,500,000 for purchase of first and second semester student bus passes and tickets from Madison Metro Transit System. The District provides bus passes to high school and middle school students that meet transportation requirements for indigent students. Purchase is funded through the 2013-2014 Transportation Services budget (reference requisition #1014).*

*Vendors that are municipalities are exempt from complying with the requirements of the District's Contract Compliance Plan.*

*Donations and Grants*

1 *Carl D. Perkins Career and Technical Education Grant—[Appendix PPP-2-20](#)*

*It was moved that the Board of Education accept a grant award in the amount of \$212,069 from the Wisconsin Department of Instruction for improving Career and Technical Education.*

2 *“We Can Do It” Grant—Thoreau Elementary School—[Appendix PPP-2-29](#)*

*It was moved that the Board of Education accept a grant for Thoreau Elementary School in the amount of \$600,000 through the Foundation for Madison's Public Schools over a three-year period, with a maximum expenditure of \$200,000 per year, for Culturally Relevant Pedagogy Professional Development and implementation of the Circle of Support program and Collective Impact Process.*

3 *“We Can Do It” Grant—Sandburg Elementary School—[Appendix PPP-2-32](#)*

*It was moved that the Board of Education accept a donation in the amount of \$600,000 through the Foundation for Madison's Public Schools over a three-year period, with a maximum expenditure of \$200,000 per year, for Sandburg teachers to engage in multi-year work on the Common Core State Standards in literacy and mathematics.*

4 *Donation for Playground Equipment—Orchard Ridge Elementary—[Appendix PPP-2-30](#)*

*It was moved that the Board of Education accept a donation from the Orchard Ridge Parent-Teacher Organization in the amount of \$10,734 to support the purchase of several pieces of playground equipment, benches, and playground beautification.*

5 *It was moved that the Board of Education accept all grants and other donations received by the MMSD since July 29, 2013—[Appendix PPP-2-34](#)*

<b>MINUTES</b>	<b>Board of Education</b>
REGULAR Meeting--PPP-2	Madison Metropolitan School District
August 26, 2013	Page 10

Human Resources

- 1 *It was moved that the Board of Education approve the Human Resources Transactions report Items 1-292— [Appendix PPP-2-1](#)*

**C Other Items of Business Proposed to be considered under this Consent Agenda**

None

**D Any Individual Items Identified within Section VII.A., VII.B., VII.C., or VII.D., above, that were Separated from the Motion Consolidating the Consent Agenda Items**

None

**VII REPORTS AND ACTION ON ITEMS THAT PROCEEDED THROUGH WORK GROUPS**

**A Instruction Work Group**

**1 Report from meeting held on August 5, 2013**

(Click on the links to view the meeting documents.)

- a) District Goals—[Appendix PPP-2-5](#), [School-Based Leadership Team \(SBLT\) Formulation Guide](#), [SBLT Self-Assessment Rubric](#), [School Improvement Plan \(SIP\) Template](#), [SIP User's Guide](#), [Thriving Schools Rubric](#)

Chair Mary Burke reported that the committee first focused on the district goals that really show the alignment between the Strategic Framework and measurements and goals that built on the work that had already been done in the Work Group. She applauded the Superintendent and her team for the really clear goals and accountability and measures of progress that will be used as the district moves forward. She added that the presentations and Framework are excellent.

- b) Proposed Ad Hoc Committee—Student Conduct and Discipline Plan—[Appendix PPP-2-36](#)

Ms. Burke reported that the Board would be forming this ad hoc committee. She indicated that the board members all felt that this was an important area to be looking at while ensuring student safety and decreasing issues with discipline. Focus groups will be held to get student, parent, staff, and community input. Dr. David Osher, a leading expert on these issues, will be assisting with this work. At the end of the meeting with Dr. Osher, the Board is expected to determine the scope of the ad hoc committee as well as the composition, based on the input and the superintendent's recommendations.

Dr. Cheatham reported that they have a tentative plan for the focus groups that will go out in the *Update* this week.

**2 Date and possible agenda items for next committee meeting**

The next meeting will be held on September 9 at 6 p.m. and the current topics are an overview of the new state system called Educator Effectiveness along with a presentation of the district's DLI programs. Dr. Cheatham added that there would also be a quick conversation about the recent letter received in response to our Talented and Gifted (TAG) Compliance Plan.

<b>MINUTES</b>	<b>Board of Education</b>
REGULAR Meeting--PPP-2	Madison Metropolitan School District
August 26, 2013	Page 11

## B Operations Work Group

### 1 Report from meeting held on August 12, 2013

(Click on the links to view the meeting documents.)

#### a) 2013-14 MMSD Preliminary Budget

Chair Arlene Silveira reported that the committee continued its discussion on the 2013-14 preliminary budget which was now the accepted budget (action taken earlier in this meeting).

#### b) Safe Routes to School--[Appendix PPP-2-11](#)

There was a brief presentation on slight modifications to the existing plan for Safe Routes to School to encourage bicycling to school. The revisions outlined expectations for students who ride their bikes to school with respect to safety and security and loosening up the age for elementary children. The proposed modifications included feedback from principals, staff, and families and will add some flexibility so more kids can ride their bikes to school.

*It was moved by Arlene Silveira and seconded by Marj Passman to approve the revisions to procedure within Board Policy 4233— Supervision of School Premises—to encourage bicycling to school, as presented in Appendix PPP-2-11, dated August 6, 2013. Luke Gangler’s advisory vote was aye. Motion unanimously carried.*

#### c) Residency Requirements for Employees (This item is being withdrawn at the joint direction of the Superintendent and the Board President)

#### d) Board Structure Changes--[Appendix PPP-2-9 REVISED](#)

The committee discussed updating some board policies to reflect the current structure of the Board. The updated policies were included in the packet. There was nothing substantial other than reflecting how the Board does business now and some clean-up. Ms. Pauly briefly described the updates.

*It was moved by Arlene Silveira and seconded by Marj Passman to adopt changes to Board Policies 1031, 1041, 1201, 1220, 1222, and 10,000 as set forth in Appendix PPP-2-9 and replacing the Mission Statement with the new vision Statement to be read at the beginning of every Regular Board meeting, the removal of paragraph 2 from policy 1041 and actual reflection of the correct name of that committee.*

*TJ Mertz moved to amend numbered paragraph 3 of Policy 1031 (Work Groups) from “In the event of a vacancy on the BOARD, the person appointed to fill the vacancy, if any, shall also assume the duties of the chair position held by the Board Member whose absence created the vacancy.” to “In the event of a vacancy in a chair position, the BOARD PRESIDENT, will appoint a BOARD MEMBER to the position.” The amendment was seconded by Ed Hughes. On the amendment, Student*

<b>MINUTES</b>	<b>Board of Education</b>
REGULAR Meeting--PPP-2	Madison Metropolitan School District
August 26, 2013	Page 12

*Representative Luke Gangler's advisory vote was aye. Motion unanimously carried.*

*On the original motion, as amended, Student Representative Luke Gangler's advisory vote was aye. Motion unanimously carried.*

## **2 Date and possible agenda items for next committee meeting**

The next meeting date is September 16 to talk about short-term borrowing and any other budget information that may come up. The Board will then move to a special meeting to talk about the Code of Conduct as Ms. Burke described under the Instruction Work Group report.

## **VIII OTHER REPORTS TO THE BOARD**

### **A City of Madison Education Committee**

(Click on the links to view the meeting documents.)

#### **1 Report from meeting held on August 14, 2013**

- a) Election of Officers
- b) MMSD/United Way HERE Presentation (Attendance)
- c) [Annual Truancy/Habitual Truancy Report--Fall 2011-Spring 2012](#)
- d) Madison Out-of-School Time (MOST) Project Update

Dean Loumos reported that the first part of the meeting talked about the issue of rotating chairs in the committee that is no longer in the ordinances. One of the city alders appointed to this committee serve as chair and Mr. Loumos was elected Vice-Chair. The second item was the HERE presentation that is creating a buzz around students showing up; the idea is to create this buzz. He noted that all the board members received a schedule around opportunities to come to schools during the first week. Dr. Cheatham noted that the United Way is purchasing t-shirts on behalf of this campaign and some would be issued to the board members, along with a name badge.

Mr. Loumos continued that the committee then took up the truancy report. There was a lot of data but time was running short. The committee also received a brief report about the MOST project. The MMSD chief of staff was there along with Jessica Hankey, the new MMSD Strategic Partnership and Innovation person, to hear the report and spent time afterwards with the city staff. He noted that it will be really helpful to have coordination between these similar positions with the MMSD and the City to streamline and avoid duplicating efforts. The MMSD pays for 45% of the staff time. The Board members are voting members of the committee and will help set policies around this project. He felt it was a very encouraging start to the project.

There was some discussion about how the committee changed last year when the city decided to include county representatives. The city supports the committee with agenda setting, minutes, etc., but was not intended to have unequal representation.

#### **FOLLOW UP:**

- Provide name tags and t-shirts for board members who will be at the schools.

<b>MINUTES</b>	<b>Board of Education</b>
REGULAR Meeting--PPP-2	Madison Metropolitan School District
August 26, 2013	Page 13

**2 Date and possible agenda items for next committee meeting**  
No discussion.

**B Student Senate**

**1 No meeting held since last Regular meeting – no report.**

Mr. Gangler reported that the Student Senate is set to meet for the first time this school year early in September. Board Members Marj Passman and Dean Loumos will be joining them for this school year. He indicated they are looking to get a lot done. In response to a question, he noted that any MMSD high school and middle school students are welcome to attend. He invited everyone to come and learn and share opinions.

**2 Date and possible agenda items for next committee meeting**

The Student Senate will be meeting on Wednesdays for the 2013-14 school year at 6 p.m. every other week, plus some additional meetings.

**IX OTHER BUSINESS**

**A Old and New Business**  
There was no old or new business.

Dr. Cheatham asked the new Leadership Team members in the audience to introduce themselves—Alex Fralin, Lisa Kvistad, Rodney Thomas, Andrew Statz, Marggie Banker, Mike Hertting, Mike Barry, Bob Nadler, Nancy Hanks, Rachel Strauch-Nelson, Kelly Ruppel, Dylan Pauly.

**X ADJOURNMENT**

*It was moved by Ed Hughes and seconded by TJ Mertz to adjourn the meeting at 7:01 p.m.  
Motion unanimously carried.*

Respectfully Submitted,

Michael Barry, Secretary of the Board of Education

bl